

NORTH CAROLINA TECHNOLOGY STUDENT ASSOCIATION BYLAWS

ARTICLE I - NAME

The official name of this organization shall be the Technology Student Association of NC and may be referred to as “North Carolina TSA” or “NCTSA”.

ARTICLE II - PURPOSE

NCTSA is a Career and Technical Student Organization (CTSO) for sixth - twelfth grade students enrolled or previously enrolled in a Technology, Engineering & Design or Computer Science & Information Technology course or approved Career and Technical Education program in the state of North Carolina. Functioning through the state delegation and local chapters, NCTSA has as its purposes:

1. To provide opportunities for development of leadership through active participation in chapter activities.
2. To foster high standards of craftsmanship, scholarship, fellowship and ethics.
3. To instill desirable habits and attitudes in students that foster a deep respect for the dignity of work.
4. To increase the knowledge and understanding of our technological world.
5. Explore technology, engineering and design and develop an understanding of technological & engineering literacy.
6. Develop, through individual and team work, the ability of members to plan, organize, and use a variety of resources to solve problems.
7. To provide intra-curricular opportunities for Technology, Engineering & Design and Computer Science & Information Technology students in North Carolina to further technical skills and understandings.
8. To assist Technology, Engineering & Design and Computer Science & Information Technology students in North Carolina students in the development of meaningful college and career goals.
9. To promote inclusion where all are respected regardless of gender, race, national origin, religion, age, sexual orientation, or disability, where hard work and determination are rewarded through fair competition.

ARTICLE III – ORGANIZATION & MEMBERSHIP

Section 1 - The Organization

Section 1.1 The Technology Student Association of NC (doing business as NCTSA or North Carolina TSA) is an organization of locally chartered chapters in the state of North Carolina

operating in accordance under a state charter granted by the Technology Student Association (TSA), Inc.

Section 1.2 NCTSA shall operate through a Board of Directors who will make fiduciary, legal and policy decisions with stakeholders. The purpose of the Board of Directors is to provide a representative system of governance to establish policy and support the purposes of the NCTSA. The various duties are to be carried out in a manner most expedient in the Board's judgment with all due consideration given to the democratic processes found in Robert's Rules of Order.

Section 1.3 NCTSA shall be organized and operated exclusively for charitable and educational purposes subject to the limitations stated in the Articles of Incorporation, the purpose of this Corporation shall be to engage in any lawful activities, none of which are for profit, and for which corporations may be organized under state and federal law and 501(c)(3) of the Internal Revenue Code of 1954 or its corresponding future provisions.

Section 2 - The Local Chapter

Section 2.1 Each local chapter of NCTSA will be responsible for all TSA operational activities within that school under the direction of the local Technology, Engineering & Design and Computer Science & Information Technology teacher or an appointed representative meeting the advisor guidelines set by National TSA Membership.

Section 2.2 Each local chapter of NCTSA will be responsible for all activities sponsored by that local chapter.

Section 3 - Membership

Membership in NCTSA shall be concurrent with membership in TSA, Inc. Each chapter will consist of individual members as described below:

Active.

Active members shall be students who are presently enrolled in, or have been previously enrolled in Technology, Engineering & Design students and Computer Science & Information Technology programs. An active member shall pay dues as established by the TSA, Inc. Board of Directors and North Carolina TSA Board of Directors, and may be declared eligible to hold a state office, to participate in state competitive events or projects, to serve as a state voting delegate, or to otherwise represent their chapters in NCTSA affairs as may be approved by their chapters.

Alumni.

Alumni members shall consist of those individuals who have completed an industrial arts/technology education or Technology, Engineering & Design students and Computer

Science & Information Technology program (have been former active or associate TSA members) who have graduated from or left school. Alumni members shall pay dues as established by the North Carolina TSA Board of Directors.

Professional.

Professional members are those individuals engaged in education, business, and industry who have interest in NCTSA and in the welfare of Technology, Engineering & Design and Computer Science & Information Technology. Professional members shall pay dues as established by the North Carolina TSA Board of Directors. Professional members shall not vote or hold office unless they serve on the NCTSA Board of Directors.

Honorary/Honorary Life.

Honorary/Honorary Life members may be individuals who have made or are making contributions to the advancement of Technology, Engineering & Design and Computer Science & Information Technology and approved by the North Carolina TSA Board of Directors. Honorary/ Honorary Life Members shall be exempt from annual dues.

Section 3.1 Annual membership dues shall be determined by the North Carolina TSA Board of Directors and National TSA.

Section 3.2 The membership year shall be August 1 to July 31. The fiscal year shall be from September 1 to August 31 of the following year.

Section 3.3 Members must be affiliated with State and National TSA prior to any state TSA competition in which they want to compete.

Section 3.4 In order to attend conferences, participants must agree to follow the NCTSA Code of Conduct.

ARTICLE IV - OFFICES & OFFICERS

Section 1. BOARD OF DIRECTORS

Section 1.1 The North Carolina TSA Board of Directors shall be composed of the following Professional Members: (a) up to four (4) members from the North Carolina department of public instruction office of career and technical education representing k-12 computer science, IT, and Technology education and CTE middle grades education; (b) Executive Director/State NCTSA Advisor; (c) three (3) local chapter advisors representing each region (Western, Central, and Eastern); (d) three (3) CTE directors representing each region (Western, Central, and Eastern); (e) two (2) members representing community colleges, business and / or industry, one (1) representative from each of the Technology, Engineering & Design and Computer Science &

Information Technology teacher preparation institutions, the State Officer Advisor, Competitive Events Coordinator and student member serving as the current NCTSA State President. The Executive Director/State NCTSA Advisor, State Officer Advisor and Competitive Events Coordinator will serve as non-voting ex-officio members.

Section 1.2 The terms of office of members of the NCTSA Board of Directors are three-year staggered terms. Exceptions to the three-year staggered terms are the (a) Consultant(s), (b) NCTSA State Officer Advisor, (c) Competitive Events Coordinator and (d) NCTSA State Advisor, to which terms are continuous and NCTSA State President which is one year. The NCTSA Executive Board will be responsible for initiating the selection and voting process for board members.

Section 1.3 The officers of the NCTSA Board of Directors shall be the President, President-Elect, Past President and Secretary, all of whom shall be active members in good standing at the time of their election and during their tenure in office. These officers, along with the Consultants and Executive Director/NCTSA State Advisor shall serve as the Executive Board.

Section 1.4 A simple majority of the voting members shall constitute a quorum at any NCTSA Board of Directors meeting.

Section 1.5 The NCTSA Board of Directors shall meet at least twice each year at such time and place as stated in the Bylaws, or set upon by the Board of Directors. Special meetings of the Board of Directors may be called at any time by the President. A Board of Directors Meeting shall be held each year in conjunction with the NCTSA State Conference.

Section 1.6 The President of the Board of Directors will preside over all board meetings. The President will be responsible for the appointment of the committee chairs, will serve as special advisor to the Board of Directors, and will otherwise represent the Board of Directors as necessary.

Section 1.7 The President-Elect of the Board of Directors will be elected by the Board of Directors at its annual meeting at the NCTSA State Conference by a simple majority vote. To be eligible for the position of President-Elect a member must have two years remaining on the Board of Directors. The President-Elect will serve in the absence of the President and will perform other duties as the President or the Board of Directors may require. The President-Elect shall assume the position of President after serving one year as the President-Elect.

Section 1.8 The Secretary of the Board of Directors shall be elected every other year by the Board of Directors by a majority vote at its annual meeting. To be eligible for the position of

Secretary, a member must have two years remaining on the Board of Directors. The Secretary will issue notices of all official meetings, keep accurate records of all meetings, distribute copies of the minutes of such meetings to all Board of Directors members, and perform other duties as the President or the Board of Directors may require.

Section 1.9 The term of office shall begin immediately following the annual meeting at which the officer was elected and end following the next annual meeting, except in the case of the Secretary, or until their successors are elected. The Secretary's term will begin immediately following the annual meeting at which the Secretary was elected and end two years following the annual meeting at which the election took place or until the successor is elected.

Section 1.10 In the event that a vacancy occurs in any office except that of the President, the Board of Directors shall appoint a member from the Board of Directors, excluding the NCTSA State Officer Advisor, Competitive Events Coordinator, the NCTSA State Advisor, and the NCTSA State President to fill the vacancy in that office for the unexpired term. If the office of President becomes vacant, the President-Elect will automatically become President for the unexpired term and the vacancy will arise in the office of President-Elect.

Section 1.11 In an emergency situation and upon the call of the President or five (5) voting members, a virtual meeting may be held. Any action taken by the Board of Directors as a result of the virtual meeting must be followed by an official vote by electronic communication in which a hard copy is produced. At the next Board of Directors meeting, the Board of Directors must ratify the action(s) taken.

Section 1.12 A vote of the Board of Directors may also be taken by an electronic vote, at the discretion of the Board President and the NCTSA State Advisor.

Section 1.13 A member of the Board of Directors may be removed by a two-thirds vote of the members of the Board. A Board member may resign at any time by giving written notice to the President or the NCTSA State Advisor. Except in the case of extenuating circumstances, the resignation shall take effect thirty (30) days after the receipt of the notice.

Section 2 - EXECUTIVE DIRECTOR/STATE ADVISOR

The Executive Committee shall appoint a qualified individual approved by the Board of Directors to serve as the Executive Director/State Advisor for the NCTSA. This individual will be responsible for the day-to-day operations of the organization, as well as the responsibilities and duties outlined in the annual contract. These qualifications should include three (3) years of TSA experience, past affiliation with a local chartered chapter and active participation in the organization at the local, state and national level - unless otherwise approved by the NCTSA State Advisor or the Board of Directors. An annual contract will be drafted and approved by the

Executive Board that outlines the duties and responsibilities of this position. The NCTSA Board President and a member of the Executive Committee will evaluate the individual in this position annually based on the duties and responsibilities outlined in the contract. The NCTSA State Advisor shall be exempt from state dues.

Section 3 - STATE OFFICER ADVISOR

The NCTSA State Advisor shall appoint a qualified individual approved by the Board of Directors to serve as the advisor to the State Officer team. These qualifications should include three (3) years of TSA experience, past affiliation with a local chartered chapter and state officers, and active participation in the organization - unless otherwise approved by the NCTSA State Advisor or the Board of Directors. An annual contract will be drafted and approved by the Executive Board that outlines the duties and responsibilities of this position. The State Advisor and a member of the Executive Committee will evaluate the individual in this position annually based on the responsibilities outlined in the contract. The NCTSA State Officer Advisor shall be exempt from state dues.

Section 4 - COMPETITIVE EVENTS COORDINATOR

The NCTSA State Advisor shall appoint a qualified individual approved by the Board of Directors to serve as the Competitive Events Coordinator. . These qualifications should include three (3) years of TSA experience, past affiliation with a local chartered chapter, and active participation in the previous Regional, State and National Conferences - unless otherwise approved by the NCTSA State Advisor or the Board of Directors. An annual contract will be drafted and approved by the Executive Board that outlines the duties and responsibilities of this position. The State Advisor and a member of the Executive Committee will evaluate the individual in this position annually based on the responsibilities outlined in the contract. The Competitive Events Coordinator shall be exempt from state dues.

Section 5 - STATE OFFICER TEAM

The NCTSA State officers shall consist of a President, Vice President, Secretary, Treasurer, Reporter, Sergeant-at-Arms, and Middle School Vice President. These officers and the NCTSA State Advisor and NCTSA State Officer Advisor will be known collectively as the State Leadership Team.

Section 5.1 The President, Vice-President, Secretary, Treasurer, Reporter, and Sergeant-at-Arms shall be elected from the membership of the registered middle and high school chapters in attendance at the Annual State Conference. The Middle School Vice-President shall be elected from the membership of those registered as middle school chapters in attendance at the Annual State Conference.

Section 5.2 Only members of an affiliated chapter of NCTSA and National TSA shall be eligible for a state office. To seek election to a state office, a candidate must be currently enrolled in eighth (8th) through eleventh (11th), with the exception of the Middle School Vice-President, who must be enrolled in seventh (7th) grade. Candidates must have been an active member for one year prior to seeking election, have experience as a local chapter officer, attended at least one state conference prior to seeking election, and be recommended by their chapter advisor.

Section 5.3 Students elected as National Officers at the annual meeting may not hold a state or local TSA office concurrently with their term as National Officers. Students elected as State Officer may not hold any local TSA office concurrently with their term as a State Officer.

Section 5.4 The term of office shall begin immediately following the annual meeting at which the officer was elected and end following the next annual meeting. No individual may serve more than one term, consecutively, as a State Officer in the same office.

Section 5.5 The NCTSA State Advisor and the NCTSA State Officer Advisor must appoint a credentials committee, composed of at least two unbiased individuals of differing genders and backgrounds, to review all state officer candidates and their qualifications as referenced in Article III Section 5.2, 5.3, 5.7 & 5.8. The credentials committee will submit to the voting delegates a slate of all candidates declared eligible for each state office. There will be no additional nominations from the floor.

Section 5.6. All state officers shall be elected by a majority vote of all the voting delegates in attendance at the annual state conference. In the case of a majority not being met, a special election may be held.

Section 5.7 The expectations, duties and responsibilities of the State Officer Team are outlined in the NCTSA State Officer Application, NCTSA State Officer Code of Conduct, and State Officer Handbook defined by the State Advisor and State Officer Advisor.

Section 5.8 The qualifications to serve on the State Officer Team are outlined in the NCTSA State Officer Application and NCTSA State Officer Code of Conduct.

Section 5.9 The NCTSA State Officers shall be subject to removal from office under the discretion of the NCTSA State Advisor and the NCTSA State Officer Advisor if found to be under violation of the NCTSA State Officer Code of Conduct.

Section 5.10 The NCTSA Board of Directors may fill by appointment any vacancy occurring on the State Officer Team for the unexpired term, except the office of President, which shall be filled by the Vice-President.

ARTICLE V – BUSINESS MEETING

Section 1. The NCTSA State Conference & Annual Business Meeting shall be held at a time and place designated by the NCTSA State Advisor and Board of Directors.

Section 2. Any additional meetings will be held at the discretion of the NCTSA State Advisor and/or NCTSA Board of Directors.

Section 3. Any NCTSA meeting using parliamentary procedure must use the latest revision of Robert's Rules of Order.

ARTICLE VI - VOTING DELEGATES

Section 1. Local chapters of NCTSA will exercise their voting privileges through voting delegates at the annual meeting of NCTSA during the Business Session.

Section 2. Each local chapter in attendance at the annual State Conference is entitled to two (2) voting delegates. Each chapter with a state officer is allocated, one additional delegate vote to their chapter. White CAP chapters shall have a minimum of CAP affiliations and have a minimum of three (3) voting delegates. White CAP chapters will be entitled to one additional voting delegate per each additional ten (10) members present at the conference. [Example 20 members present = four voting delegates]. Blue CAP chapters are entitled a maximum of twelve (12) voting delegates. No chapter shall have more than 14 voting delegates.

Section 3. Each voting delegate will be entitled to one (1) vote for the purpose of transacting the business and election of officers of NCTSA. Each voting delegate must be in attendance at the Business Session in order for their vote to be recognized and counted.

ARTICLE VII - EMBLEM AND COLORS

Section 1. The official National Association TSA Emblem is pictured below.



It is generally described as a rectangular shape with three parts. The middle section and largest part of the emblem contains the letters TSA in very large, bold print. The letters are white on a blue background. Below these letters and about 1/3 the size, is the name of the association - Technology Student Association - in white letters on a red background. The top portion of the emblem is a blank red rectangular shape, the same size as the bottom area. This portion is intentionally left blank so that each state can put their own name on

the emblem if desired. The logo represents the association's commitment to technology and its impact on the future.

Section 1.2 The colors of TSA shall be scarlet (red), white and blue. a. Scarlet (red) - represents the strength and determination of the technology education students and teachers to obtain their goal. b. White - represents the high standards, morals, and religious beliefs we hold. c. Blue (navy) - represent the sincerity of our students and teachers in obtaining a greater knowledge of our technical world.

Section 2 - EMBLEM & LOGO

The official North Carolina TSA Emblem is located below.



Section 2.1 NCTSA Emblem

It is generally described as a rectangular shape with three parts. The middle section and largest part of the emblem contains the letters TSA in very large, bold print. The letters are white on a blue background. Above these letters and about 1/3 the size is North Carolina. Below the TSA letters and about 1/4 the size, is the name of the association - Technology Student Association - in white letters on a red background. The top portion of the emblem is a blank red rectangular shape, the same size as the bottom area. The NCTSA logo represents the association's commitment to national organization and its impact on the future.

Section 2.2 The colors of NCTSA shall be scarlet (red), white and blue. a. Scarlet (red) - represents the strength and determination of the technology education students and teachers to obtain their goal. b. White - represents the high standards, morals, and religious beliefs we hold. c. Blue (navy) - represent the sincerity of our student members and teachers in obtaining a greater knowledge of our technical world.



Section 2.3 NCTSA logo

It is generally described as a rectangular shape with the letters NCTSA in very large, bold print and mirrors the letters TSA letters in the official TSA logo. The letters are blue (royal). The NCTSA logo represents the connection of NCTSA and its affiliates from our mountains to the sea.

ARTICLE VIII - CREED AND MOTTO

Section 1. The motto of the association is: "Learning to Lead in a Technical World."

Section 2. The creed of the Technology Student Association is:

"I believe that Technology Education holds an important place in my life in the technical world. I believe there is a need for the development of good attitudes concerning work, tools, materials, experimentation, and processes of industry."

"Guided by my teachers, artisans from industry, and my own initiative, I will strive to do my best in making my school, community, state, and nation better places in which to live."

"I will accept the responsibilities that are mine. I will accept the theories that are supported by proper evidence. I will explore on my own for safer, more effective methods of working and living."

"I will strive to develop a cooperative attitude and will exercise tact and respect for other individuals."

"Through the work of my hands and mind I will express my ideas to the best of my ability."

"I will make it my goal to do better each day the task before me, and to be steadfast in my belief in my God, and my fellow Americans."

ARTICLE IX – AMENDMENTS

Section 1. To amend these bylaws, the proposed amendments(s) must be presented in writing by the chartered chapters proposing the amendment(s) to all chartered associations of NCTSA and the NCTSA State President at least ninety (90) days prior to the annual spring meeting. All proposals must be signed by a chapter advisor and their voting delegates.

Section 2. The NCTSA State President must then present the proposed amendment, together with the actions recommended by the State Leadership Team, to the Board of Directors sixty (60) days prior to the annual business meeting.

Section 3. If approved by the Board of Directors, the proposed amendment, together with the actions recommended by the State Leadership Team, will be presented to the voting delegates at the Business Session during the annual spring meeting. In order to be adopted the proposed amendment must obtain a simple majority vote.

Section 4. If adopted, the amendment will take effect within sixty (60) days of the annual

meeting in which it is presented for approval, unless a different time period is stipulated in the amendment.

Section 5. If a period of five (5) years passes from the date of the last amendment or revision report of the Bylaws made, the State Leadership Team must submit a revision report to the NCTSA Board of Directors sixty (60) days prior to the next annual business meeting. The revision report must consist of the proposed changes, if any, and brief explanations of each.

Section 6. Each revision report of the Bylaws must be signed by the President of the NCTSA State Officer Team and the President of the NCTSA Board of Directors acknowledging the report was seen and discussed, regardless if the changes were adopted or denied.

Section 7. No amendment, policy, procedure of the corporate bylaws or the student constitution and bylaws shall be inconsistent with state and federal law, National TSA bylaws and policies, rules and regulations as established by the North Carolina Board of Education and/or North Carolina Department of Public Instruction, or the corporate bylaws and policies as established by the NCTSA Board of Directors.

Submitted by The 2022-2023 North Carolina State TSA Officer Team on November 30th, 2022.
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